

HARRISON COUNTY PARKS AND RECREATION

Update Application

Please print, fill out and return to:
Harrison County Parks and Recreation
43 Recreation Drive
Clarksburg, WV 26301

APPLICANT INFORMATION

Remember, site assignments are made based upon the needs of the Harrison County Parks and Recreation Commission and its program and the number of returning employees and where they are being assigned. Every effort is made to accommodate the wishes and needs of our employees as far as work assignments, but the needs of the Harrison County Parks and Recreation Commission must come first in regards to work assignments and work hours.

Last Name		First	M.I.	Date
Street Address			Apartment/Unit #	
City		State	ZIP	
Home Phone		Cell Phone		
Email				
Date Available				
Position Applied for				
If you are applying for a position at a summer playground site, are you applying for a specific site?			YES	NO
If answered Yes, which site?				
If a position is not available at that site, are you willing to be assigned elsewhere?			YES	NO
What hours are best for you?		Morning <input type="checkbox"/>	Afternoons <input type="checkbox"/>	Evenings <input type="checkbox"/>
Are there hours you are unable to work?			YES	NO
If the above question was Yes, please specify:				
EDUCATION (HIGHEST LEVEL AS OF JUNE)				
School		Address		
Did you graduate?	YES	NO	Degree	
MISC. INFORMATION				
List any other pertinent information that has changed:				

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

In addition, I am granting the Harrison County Commission/Harrison County Parks and Recreation Commission permission to conduct reference inquires, except where indicated, otherwise by me, and further that a Criminal Background Check may be completed once an offer of employment is made to me. I understand that nothing in this application or the interview process is intended to create an employment contract between the County and me.

Signature:

Date