

COMMISSION OPERATION

The Commission operates under West Virginia Code, Article Eleven, Chapter Seven, and was established by the Harrison County Commission in 1971. The eleven volunteer members are appointed by the County Commission in accordance with the West Virginia Code.

Regular meetings are held the second Tuesday of each month with the exception of the months of August and December, at 8:00 a.m. The annual meeting for the purpose of election officers is held in September. The meetings are open to the public. The purpose of the Commission is to establish, improve, develop, administrate, operate and maintain a public parks and recreation system and public recreational facilities for Harrison County. The Commission determines and establishes policy for implementation of this purpose.

The Harrison County Commission annually allocates funds to the Harrison County Parks and Recreation Commission through the Vital Services Levy. These funds are utilized for office and park operation, maintenance and development, administrative staff, and program services.

PROGRAM AND REGISTRATION INFORMATION

1. The programs will be offered at various locations throughout Harrison County on a year round basis subject to facility availability, minimum participation, availability of qualified instructor/employee to conduct program.
2. The listed programs are by no means inclusive. Additional programs will be offered as new ideas arise or when popular demand decrees. Contact the office with your ideas.
3. Qualified seasonal and part-time employees with specialized training conduct programs while being supervised by the HCPRC Professional Staff. Applications are available at the office for these positions.
4. Many activities such as Summer Playgrounds, Energy Express and After School Programs are offered without charge. Other programs may have nominal fees to help defray costs.
5. Registration is accepted on a "first-come, first served" paid basis. You may register in person, by mail, or by telephone (followed by payment of the program fee) when appropriate.
6. All checks must be made payable to : ***Harrison County Parks and Recreation Commission.***
7. Minimum and maximum instructional program league participation limits are set to insure quality instruction due to facility, budget, time restraints, etc. Participation limits are subject to change.
8. Refunds can only be made with 48 hours notice prior to the beginning of a program. No refunds will be issued after a program begins.
9. Programs are advertised through local newspapers, radio, television and schools for at least a two-week registration period. Major registration drives are seasonal, occurring during September/October, December/January, March/April, and June of each year.
10. The Harrison County Parks and Recreation Commission office hours are from 8:30 a.m. to 4:30 p.m., Monday through Friday.
11. The Harrison County Parks and Recreation Commission reserves the right to cancel programs for which there is insufficient registration or for any other reasonable cause which prevents the presentation of the activity in an acceptable manner. If a program is cancelled, participant fees will be returned.